



VOLUNTEER HOURS RECORD

The purpose of this letter is to verify that _____

(student's name) has served as a volunteer at _____(site)

from _____ to _____ (dates). During that time, he/she has acquired

_____ (number) volunteer hours by performing the following tasks:

I would rate this student's volunteer efforts as:

_____ Excellent

_____ Satisfactory

_____ Poor

If any additional information would be beneficial, please do not hesitate to contact me.

Supervising Professional's Name

Date

Supervising Professional's Title

Supervising Professional's Employment Site/Employer

Department of Communication Sciences and Disorders

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